



# 665 Curtain Graphics/Lettering Worksheet



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School Name: \_\_\_\_\_  
 Contact for design approval: \_\_\_\_\_  
 phone number: \_\_\_\_\_  
 email: \_\_\_\_\_  
 shipping address: \_\_\_\_\_

Dealer Name: \_\_\_\_\_  
 Salesman: \_\_\_\_\_  
 phone number: \_\_\_\_\_  
 email: \_\_\_\_\_  
 address: \_\_\_\_\_

**Vinyl Color (check one):**

- 01 sky blue     05 orange     10 maroon     14 kelly green
- 02 royal blue     06 yellow     11 purple     15 dark green
- 03 red     08 tan     12 black
- 04 white     09 gray     13 navy

\_\_\_\_\_ Number of curtains with printing (PRINTCURT)  
 \_\_\_\_\_ linear foot of printing per panel (PRINTCURTFT)  
 \_\_\_\_\_ total linear feet of printing (# of curtains x # of linear feet per curtain)

**Lettering (if applicable)**

Color(s): \_\_\_\_\_  
 Specific Pantone value(s)  
 (if known): \_\_\_\_\_  
 Letter Height: \_\_\_\_\_  
 Letter Style/Font: \_\_\_\_\_

Worksheet and artwork for pads must be included with order. Acceptable file types are: Adobe Illustrator (.AI) and .EPS. When generated from a design program (not a scan or image) a PDF may also be acceptable. **Standard image files such as JPEG, TIFF, GIF and PNG are not acceptable.** For additional information, see Artwork Guidelines. Orders without proper documentation and art files will be put on hold until completed.

After submitting this worksheet, Porter may supply up to 3 designs for you to choose from for your graphic curtain. Excessive revisions or additional proofs will require an art fee. By providing a sketch below, the most accurate and desirable designs can be created.

Please sketch design in box below. No artistic skill necessary, sketch is used to help determine layout and scale.

- Artwork can only be on one side of the curtain.
- Artwork can not cross horizontal panel seams.
- Max artwork height per panel is 56".
- The height of the graphic off the ground has a tolerance of +/- 6".

