

MODEL NO. 665 MAINTENANCE CHECK LIST

Porter recommends a maintenance inspection take place at least once a year by a Porter Certified Inspector, using the attached check list. Porter recommends the same check list be used as a guide for additional inspections by facility personnel or operators every 6 months. Any abnormal movement or sound during operation is cause for an immediate and thorough inspection. The annual inspection by a Porter Certified Inspector is required to maintain the extended limited warranty.

1. GENERAL

Before inspecting, be certain to follow all OSHA guidelines concerning the use of scaffolds and lifts. The proximity of the scaffold or lift to the curtain must be of adequate distance to provide working clearance, so as not to have the curtain contact the lift during operational checks.

Make certain the Porter key switch, Powr-Touch[®] pad, or control system are not substituted and is located within full view (but not beneath) the divider curtain. Check the walls in close proximity to the curtain for any type of protrusion that may interfere with the raising or lowering of the unit (i.e., new scoreboard, chinning bars, etc.).

2. ELECTRIC WINCH

Although virtually maintenance-free, the electric winch should also be periodically inspected for proper operation of the limit switch assembly and key switch. Refer to the key switch/limit switch instructions that came with the winch for adjustment procedure.

Inspect the three (3) 1/2" "U"-bolt connections of the frame weldment support to the support tube, ensuring all hardware is tight. The hardware at the building connection is also to be inspected for tightness.

The variable ratio drums are to be visually inspected, making certain the incoming cables are aligned with the take-up drums. Cable alignment is critical, and can be easily adjusted by moving the idler pulleys at each cable take-up line across the curtain.

3. PRIMARY AND IDLER PULLEYS

Inspect all primary steel take-up sheaves (pulleys) for any sign of wear. Replace the sheaves should wear be evident. Determine cause of any excessive wear (typically a cable alignment issue), and adjust as necessary. Do the same for the nylon idler pulleys. Note any idler pulley which receives a cable change in direction is to be steel, not nylon sheave.

4. TOP CURTAIN CONNECTIONS

Inspect all chain and "S" hook connections, making certain the hardware is all "closed."

5. HOISTING CABLES

Inspect all 1/8" galvanized hoisting cables for kinking or fraying, replacing as necessary.

6. TOP AND BOTTOM CURTAIN POCKET CONCEALED PIPES

Inspect both the top and bottom pockets, ensuring the concealed pipe is not separating. At the bottom hem, the pipe is to be secured to the fabric at each cable line with a 5/16" bolt through the curtain, the bottom pipe, and secured with a cap nut (see **Figure O**).

7. SUPERSTRUCTURE

Visually inspect all super structure and connections for any sign of abnormal deflection or structural cracks. Check all hardware to confirm it is present and secure.

8. FABRIC

Inspect the curtain for any tears or holes in the fabric. Additional fabric is supplied with the curtain, to be used for patching. Industrial vinyl cement will easily bond the vinyl patch to the curtain. Also, check the fabric for signs of tearing or loosening at the seams. Check grommets at all pull-up lines. The fabric may be cleaned with a mild solution of soap cleaner and water, or Power Foam sold by Rigmar Industries of Elk Grove Village, Illinois (1-800-323-0779).

665 DIVIDER CURTAIN INSPECTION REPORT

The following page should be copied and returned to Porter Athletic by a Porter Certified Inspector after each inspection.

Porter Order Number _____

Project Name _____

Name of Selling Dealer _____

Date of Scheduled Shipment _____

Date of Substantial Completion _____

(Information should be found on the first page of Installation manual)

Inspecting Company Name _____

Porter Certified Inspector Name _____

Inspection Date _____

Summary of Inspected Equipment, Include any replaced, repaired, damaged, or worn parts.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

Please attach the checklist of each equipment inspected

665 CURTAIN INSPECTION CHECKLIST

Please refer to previous pages for details on inspections.

This checklist is to assist you in your inspection program.

As you are making the inspection, enter "S" for satisfactory, or "R" for repair and replace.

INSPECT ALL ITEMS FOR EACH CURTAIN											
ELECTRIC WINCH											
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
PRIMARY AND IDLER PULLEYS											
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
TOP CURTAIN CONNECTIONS											
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
HOISTING CABLES											
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
TOP AND BOTTOM PIPES											
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
SUPERSTRUCTURE											
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
FABRIC											
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12