

MODEL NO. 640 MAINTENANCE CHECK LIST

This inspection checklist is to assist you with your maintenance program. As you are making the inspection, enter an "S" for satisfactory, or an "R" for repair or replacement.

Porter recommends a maintenance inspection take place at least once a year by a Porter Certified Inspector, using the attached check list. Porter recommends the same check list be used as a guide for additional inspections by facility personnel or operators every 6 months. Any abnormal movement or sound during operation is cause for an immediate and thorough inspection. The annual inspection by a Porter Certified Inspector is required to maintain the extended limited warranty.

1. GENERAL

Before inspecting, be certain to follow all OSHA guidelines concerning the use of scaffolds and lifts. The proximity of the scaffold or lift to the curtain must be of adequate distance to provide working clearance, so as not to have the curtain contact the lift during operational checks.

Check the walls in close proximity to the curtain for any type of protrusion that may interfere with the movement of the unit (i.e., new scoreboard, chinning bars, etc.).

2. CURTAIN TRACK (SUPERSTRUCTURE)

Inspect steel track to ensure that it has no cracks or bumps that will hinder the movement of the curtain. Make sure track is properly aligned, and adjust as necessary. Lubricate with spray silicon before using.

3. WHEELS AND SUPPORT BRACKETS

Inspect all wheel or track bracket variations to ensure that there are no crack and the wheels rotate properly, replace or lubricate as necessary.

4. TOP CURTAIN CONNECTIONS

Inspect all chain and "S" hook connections, making certain the hardware is all "closed."

5. FABRIC

Inspect the curtain for any tears or holes in the fabric. Additional fabric is can be obtained from Porter Athletic to be used for patching. Industrial vinyl cement will easily bond the vinyl patch to the curtain. Also, check the fabric for signs of tearing or loosening at the seams. Check grommets at all pull-up lines. The fabric may be cleaned with a mild solution of soap cleaner and water, or Power Foam sold by Rigmar Industries of Elk Grove Village, Illinois (1-800-323-0779).

640 Divider Curtain INSPECTION REPORT

The following page should be copied and returned to Porter Athletic by a Porter Certified Inspector after each inspection.

Porter Order Number _____
Project Name _____
Name of Selling Dealer _____
Date of Scheduled Shipment _____
Date of Substantial Completion _____

(Information should be found on the first page of Installation manual)

Inspecting Company Name _____
Porter Certified Inspector Name _____
Inspection Date _____

Summary of Inspected Equipment, Include any replaced, repaired, damaged, or worn parts. _____

Please attach the checklist of each equipment inspected

640 CURTAIN INSPECTION CHECKLIST

Please refer to previous pages for details on inspections.
 This checklist is to assist you in your inspection program.
 As you are making the inspection, enter "S" for satisfactory, or "R" for repair and replace.

INSPECT ALL ITEMS FOR EACH CURTAIN											
SUPERSTRUCTURE											
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
TRACK AND BRACKETS											
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
WHEELS AND SUPPORTS											
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
FABRIC											
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12